BELIEVING IN AUTHENTIC LEARNING



Training Program

PROJECT MANAGEMENT

PACE | PACE Institute of Management



TRAINING PROGRAM

PROJECT MANAGEMENT

In today's fast-paced and performance-driven world, even the most experienced professionals encounter challenges like delayed timelines, overrun budgets, misaligned teams, and underwhelming results.

That's because project success requires more than technical know-how. It demands a disciplined mindset, proven methodologies, and the right tools to navigate complexity and deliver outcomes that matter.

At its core, project management is no longer optional. It's essential. Whether you're launching a product, transforming a process, or leading change, your ability to manage projects effectively determines your impact.

Recognizing this, the PACE School of Project Management (a member of the PACE Institute of Management) proudly presents its flagship program **"PROJECT MANAGEMENT"** - A hands-on, high-impact program designed for immediate application.

In just four sessions, this program equips you with the essential mindset, modern frameworks, and actionable tools to lead and manage projects more effectively and confidently deliver real results.

PROGRAM OBJECTIVE

Upon completing this program, participants will be equipped to:

- Understand clearly the project manager's role and the principles of modern project management.
- Learn how to develop project plans, allocate resources, monitor progress, and managerisks effectively.
- Utilize the essential tools and skills to continuously enhance their project management and control capabilities.

TARGET PARTICIPANTS

- Managers, project specialists, and decision-makers within organizations.
- Individuals directly involved in project operations, including project leaders, team supervisors, and project team members.
- Individuals seeking to enhance their management capabilities to improve project efficiency and success rates.

PROGRAM STRUCTURE

Part 01 Overview of Projects & Project Management

- Aligning perspectives on what defines a project and effective project management
- Identifying common types of projects within businesses
- Key principles and standards in project management
- Processes and documentation in project management

Part 02 Project Planning

- Key considerations and preparations for robust project planning
- Clarifying project objectives, scope, and key issues
- Identifying project work packages, defining timelines
- Developing project implementation plan and milestone schedule

Part 03 Project Execution

- Project control and reporting systems:
  - Implementation roadmap and appropriate checkpoints
  - Task progress tracking and quality assurance processes
  - Monitoring and performance review practices
- Organizing project implementation:
  - Key processes in organizing project implementation
  - Task assignment, accountability, and performance metrics
  - Empowerment and delegation mechanisms and principles
- Managing project human resources:
  - Key considerations regarding accountability and ownership among team members
  - Essential ground rules to align efforts with shared goals and objectives
- Problem-solving: Principles for resolving issues swiftly and effectively

Part 04 Project Closure

- Criteria for evaluating project completion results
- Reviewing outcomes, collecting feedback, and proposing follow-up actions (if needed)
- Best practices for project closeout
  - Organizing and archiving project documentation for future reference
  - Capturing lessons learned and developing a Project Management Playbook for long-term excellence

DURATION & TUITION

Duration

The total duration of the program is 04 sessions (equivalent to 12 hours) within 02 days. Please see the detailed schedule of upcoming courses on PACE's website: www.PACE.edu.vn

Tuition

For the official fee and preferential policy for early fee transfer or group registration, please see details on PACE's website www.PACE.edu.vn or contact PACE's Training Consulting and Training Department.

PACE Institute of Management

Contact us for exclusive offer!

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